

## Government Resume Questionnaire

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State and Zip Code: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Veterans Preference: \_\_\_\_\_  
Highest Grade Level Held: \_\_\_\_\_  
Are you a U.S. Citizen: \_\_\_\_\_  
If no, Nationality: \_\_\_\_\_  
Do you have security clearance: \_\_\_\_\_  
If yes, type of clearance: \_\_\_\_\_  
Is clearance active: \_\_\_\_\_  
Willing to relocate: \_\_\_\_\_  
Tell me a little bit about yourself: \_\_\_\_\_  
(Example: 4 years' United States Marine Corps. Vietnam combat veteran and so forth. Please be as descriptive as possible if you need to attach an additional document please do so.)

### Education

School: \_\_\_\_\_  
Type of degree: \_\_\_\_\_  
Major: \_\_\_\_\_  
Minor: \_\_\_\_\_  
School Address: \_\_\_\_\_  
City, State and Zip Code: \_\_\_\_\_  
Did you graduate: \_\_\_\_\_  
If not, proposed date of graduation: \_\_\_\_\_  
School: \_\_\_\_\_  
Type of degree: \_\_\_\_\_  
Major: \_\_\_\_\_  
Minor: \_\_\_\_\_  
School Address: \_\_\_\_\_  
City, State and Zip Code: \_\_\_\_\_  
Did you graduate: \_\_\_\_\_  
If not, proposed date of graduation: \_\_\_\_\_

School: \_\_\_\_\_  
Type of degree: \_\_\_\_\_  
Major: \_\_\_\_\_  
Minor: \_\_\_\_\_  
School Address: \_\_\_\_\_  
City, State and Zip Code: \_\_\_\_\_  
Did you graduate: \_\_\_\_\_  
If not, proposed date of graduation: \_\_\_\_\_  
School: \_\_\_\_\_  
Type of degree: \_\_\_\_\_  
Major: \_\_\_\_\_  
Minor: \_\_\_\_\_  
School Address: \_\_\_\_\_  
City, State and Zip Code: \_\_\_\_\_  
Did you graduate: \_\_\_\_\_  
If not, proposed date of graduation: \_\_\_\_\_

Work Experience

Company or Agency: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date Frame: (Example: 04/03 – Present) \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State and Zip Code: \_\_\_\_\_  
How many hours per week worked: \_\_\_\_\_  
Salary per hour/month/year: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Supervisor Number: \_\_\_\_\_  
Can supervisor be contacted: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_

Accomplishments:

Company or Agency: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date Frame: (Example: 04/03 – Present) \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State and Zip Code: \_\_\_\_\_  
How many hours per week worked: \_\_\_\_\_  
Salary per hour/month/year: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Supervisor Number: \_\_\_\_\_  
Can supervisor be contacted: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_

Accomplishments:

Company or Agency: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date Frame: (Example: 04/03 – Present) \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State and Zip Code: \_\_\_\_\_  
How many hours per week worked: \_\_\_\_\_  
Salary per hour/month/year: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Supervisor Number: \_\_\_\_\_  
Can supervisor be contacted: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_

Accomplishments:

Company or Agency: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date Frame: (Example: 04/03 – Present) \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State and Zip Code: \_\_\_\_\_  
How many hours per week worked: \_\_\_\_\_  
Salary per hour/month/year: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Supervisor Number: \_\_\_\_\_  
Can supervisor be contacted: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_

Accomplishments:

Company or Agency: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date Frame: (Example: 04/03 – Present) \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State and Zip Code: \_\_\_\_\_  
How many hours per week worked: \_\_\_\_\_  
Salary per hour/month/year: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Supervisor Number: \_\_\_\_\_  
Can supervisor be contacted: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_

Accomplishments:

Company or Agency: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date Frame: (Example: 04/03 – Present) \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State and Zip Code: \_\_\_\_\_  
How many hours per week worked: \_\_\_\_\_  
Salary per hour/month/year: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Supervisor Number: \_\_\_\_\_  
Can supervisor be contacted: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_

Accomplishments:

Any Additional Training

Honors & Awards

Volunteer Experience

Any additional information that you would like to provide me: